

**Living Languages
Annual General Meeting (AGM)**

Date: Monday 30th November 2020

Time: 5.00pm (Australian Eastern Daylight Time)

Proxies held by the Chair from Faith Baisden and Penelope Schmidt

Proxy held by Nina Brown from Freya Scott

Proxy held by Lauren Gawne from Mark Turin

1. Meeting Officials

Chair: Mr Robert McLellan MAICD

Secretary: Dr Stephen Morey

Treasurer: Dr Simona Scarparo

Meeting opened at 5.03pm (AEDT)

1.2 Acknowledgement of Country

Officiation

2. Those in attendance –

Robert McLellan, Ebony Joachim, Lee Joachim, Stephen Morey, Simona Scarparo, Lauren Gawne, Amy Parncutt, Andrew Tanner, Nina Brown, Rob Amery, Mary-Anne, Knut Olawsky

2.1 Apologies – Faith Baisden, Freya Scott, Penelope Senan Gibson, Coleen Sheratt,

2.2 Acceptance of Minutes from previous AGM

Motion that the minutes of the Annual General meeting held on 15th October 2019 are true and correct and be accepted by the members. Moved: Lauren Gawne, Seconded: Simona Scarparo. Carried

2.3 Matters arising from previous AGM

3. Reports

3.1 Chair's Report

Dr Lauren Gawne (immediate Ex-Chair) to present on behalf of the Board

Lauren reported that her period of being chair corresponded with significant changes; finding Nina as the Program Director, the COVID-19 pandemic, and changes to the funding. Lauren thanked the retiring Board members and expressed her happiness at Robert taking over as chair of the Board. In particular Lauren noted that at the end of the AGM we would be a majority indigenous Board.

3.2 Auditors Report and Financial Statements

Dr Simona Scarparo to present

Simona presented a report in the form of the auditor's report and a separate financial report.

3.3 Operational Report

Program Director Nina Brown to present

Nina reported on the changes that are occurring to the organisation, and noted the following for the year 2019-20: delivering flexible DRIL training across Australia; launching the Learner's Guide; and working on the Paper and Talk pilot project. Preparations were also well underway for our annual Professional Development (PD) event planned for Melbourne in May.

3.4 Questions to Board Members

Chair's Report

Auditor's Report and Financial Statements

Operational Report

4. Matters for discussion

4.1 Acceptance of Board Report

Motion that the Chair's General report be accepted by the members. Moved: Simona Scarparo, Seconded Nina Brown. Carried

4.2 Acceptance of Financial Statements

Motion that the Financial report be accepted by the members. Moved: Lauren Gawne, Seconded: Nina Brown. Carried

4.3 Acceptance of 2020 Audited Statement

Motion that the 2020 Audited Statement be accepted by the members. Moved: Simona Scarparo, Seconded: Ebony Joachim. Carried.

4.4 Appoint an auditor for FY2021

Motion that Ulton to be the Auditors for Financial Year 2020-21. Moved: Simona Scarparo, Seconded Knut Olawsky. Carried

5. Board membership

5.1 Farewell RNLD exiting Board Members

Lauren Gawne

Simona Scarparo

Knut Olawsky

Julie Warren

Terrie Lowe

Julie Walker

5.2 Welcome and announce successive and reinstated Board Members

Robert McLellan Chair Person (term expires 2021)

Alice Gaby Deputy Chairperson (2021)

Secretary Stephen Morey (2021)

Treasurer Senan Gibson (2022)

Members of the Board

Lee Joachim (2022)

Faith Baisden (2022)

Coleen Sheratt (2022)

John Mansfield (2021)

Michael Jarrett (2022)

Chair acknowledged the wonderful work of previous board members and welcomed the new members.

6. Meeting closure

Meeting closed at 5.38pm